

TOWN OF SUGAR CREEK
WALWORTH COUNTY, WISCONSIN
Town Board Meeting
October 20th, 2025 Minutes

The October 20th, 2025 Sugar Creek Town Board meeting was called to order at 6:30p.m., at the Town Hall, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were: Chairman – David Robers, Supervisor – Jamie Morin, Town Clerk – Sara Morin, and Treasurer - Sharri Loveless. Absent: Supervisor – David Clarbourn

Also present: Attorney - Steve Koch, Road Supervisor – Greg Walbrandt, Deputy - Mathew Ludowise, and 9 visitors.

Approval of Minutes: Approved at special town board meeting.

Treasurer's Report: \$914,045.00 in cash assets as of October 20th, 2025 per Treasurer - Sharri Loveless.

Approval of Bills: Supervisor – Jamie Morin made a motion to approve as presented. Chairman – David Robers seconded the motion. Motion carried unanimously.

Clerk report: None.

Fire Chief's Report: None.

Road Report: Road Supervisor – Greg Walbrandt will be attending the salt wise class at Walworth County public works. He installed the stop signs. The pier is out on Lake Wandawega. He purchased the snow fence. The loader has been fixed. The culvert installation on Voss Road has been completed for under \$2,800.00. Scott's construction will fix the issue on Nelson Road and Kennel Road.

Public comment: A resident complained another resident has unsightly debris. Clerk – Sara Morin gave him her business card to send an email about the complaint.

WWUSD Superintendent – Samual Karns – Presentation: Samual Karns completed a presentation about the school district and himself.

Rezone Request – ES Farmlands, LLC. Parcel #GSC1200010A. W6102 Cty. Rd A, Elkhorn, WI 53121. The rezone request is to change the 20.3-acre parcel with the current zoning of A-2 to C-2 to comply with Walworth County's 2050 Land Use Plan. After rezone to file 4 lot CSM.: The Plan Commission approved. The Board reviewed the plans. Chairman – David Robers made a motion to approve. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

2026 International HV507 – Proposed Loan: Road Supervisor – Greg Walbrandt explained the amount of \$163,625 is for the chassis. This is being build by Burke and the parts are one year out. The final total when all is completed will be about \$325,000.00. Chairman – David Robers motioned to approve a line of credit from Advia Credit Union in the amount of \$325,000.00. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

New Stop Signs - Briarwood Rd. and Hillview Rd.: Road Supervisor – Greg Walbrant has had several complaints throughout the years that the yield sign on Hillview Rd. causes confusion and would like to install a stop sign. Supervisor – Jamie Morin made a motion not to

replace the yield sign with a stop sign. Chairman – David Robers seconded the motion. Motion carried unanimously.

Schedule Budget Planning Meeting: Supervisor – Jamie Morin made a motion to schedule the meeting for November 4th at 5:00p.m. with tentative dates of November 5th and 6th, 2025. Chairman – David Robers seconded the motion. Motion carried unanimously.

Meat Packing Invoice: Chairman – David Robers made a motion to pay the invoice in the amount of \$1,812.50 and then recoup the money. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Johns Disposal Rate Increase: The new garbage amount per unit from Johns disposal is \$235.68/unit. Supervisor – Jamie Morin made a motion to increase the rate \$1.32 to cover new construction homes. The new rate per unit is \$237.00. Chairman – David Robers seconded the motion. Motion carried unanimously.

Ordinance: Licenses & Permits – Peddlers, Hawkers, Canvassers, Solicitors and Transient Merchants Application: Supervisor – Jamie Morin made a motion to adopt the ordinance. Chairman – David Robers seconded the motion. Motion carried unanimously.

Appraiser – Quotes Approval: Chairman – David Robers made a motion to table. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Administrative Procedures – Real Estate Taxes: Treasurer – Sharri Loveless has the sheet for the tax insert ready.

Operator's License's: Dollar General – Jennifer Kaun, Blue Roadhouse – Savannah Wampner: Chairman – David Robers made a motion to approve as presented. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Payment on Advia Loan: Chairman – David Robers motioned to approve payment of \$30,000. Supervisor – Jamie Morin seconded the motion. Motioned carried unanimously.

Next Town Board Meeting date: November 17th, 2025 at 6:30 p.m.

Chairman – David Robers motioned to amend the agenda to stay in closed session to discuss items 14 and 16 and to move 15 to 17 to discuss in open session. Supervisor – Jamie Morin seconded the motion. Motioned carried unanimously.

Adjourn to Closed Session Pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"
Re: Town Public Safety Services/Fire Contract. Closed session, the Town Board will meet in closed session pursuant to Wis. Stats. Sec. 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, Re: Accurate & Fire DUEs: Chairman – David Robers made a motion to go into closed session. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Roll Call Vote to Closed Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes.

*** Closed Session***

The Board discussed with Attorney – Steve Koch.

Chairman – David Robers made a motion to go into open session. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Roll Call Vote to Open Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes.

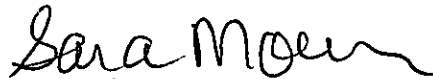
Open Session

Closed session items, Re: Accurate/Fire DUEs Re: Town Public Safety Services/Fire Contract: None.

Motion to Adjourn: Supervisor – Jamie Morin motioned to adjourn. Chairman – David Robers seconded the motion. Motion carried unanimously.

Meeting Adjourned.

Respectfully Submitted


Sara Morin