

**TOWN OF SUGAR CREEK
WALWORTH COUNTY, WISCONSIN**

Town Board Meeting
July 21st, 2025 Minutes

The July 21st, 2025 Sugar Creek Town Board meeting was called to order at 6:30p.m., at the Town Hall, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were: Chairman – David Robers, Supervisor – Jamie Morin, Supervisor – David Clarbour, Town Clerk – Sara Morin, and Treasurer – Sharri Loveless.

Also present: Attorney – Koch, Road Supervisor – Greg Walbrandt, Deputy – Mathew Ludowise and 3 visitors.

Approval of Minutes: Supervisor – Jamie Morin made a motion to approve the June 16th, 2025 minutes as presented. Supervisor – David Clarbour seconded the motion. Motion carried unanimously.

Treasurer's Report: \$1,656,648.56 in cash assets as of July 21st, 2025 per Treasurer – Sharri Loveless.

Approval of Bills: Supervisor – David Clarbour made a motion to approve as presented. Chairman – David Robers seconded the motion. Motion carried unanimously.

Clerk report: None.

Fire Chief's Report: None.

Road Report: Road Supervisor – Greg Walbrandt he's been mowing the ditches and brush clearing. He cleared the compost pile in LaGrange to make it easier to maneuver.

Open Road Bids: The Board reviewed all the bids that were submitted. Supervisor – Jamie Morin made a motion to accept Scott Construction's bid for LRIP project Charl Mar not to exceed \$40,000. Chairman – David Robers seconded the motion. Motion carried unanimously.

Public comment: A resident introduced himself and explained his son is getting a Merit Badge for Scout Troop 243.

2025 – Road Work: Roads to be completed are: Charl Mar Subdivision \$38,199.00. Lakeshore Drive, Silver Lake \$12,227.00. Laurel Road, North \$5,600.00. Territorial road \$15,831.00. Dam Road \$10,373.00. Foster Road, ES to Schmidt \$31,578.00. McCabe Road, County A North (800ft.) \$2,661.00. Stallman Road \$13,064.00. Pierce Road, H West (8000ft.) \$37,462.00. Amos Road \$25,031. Kenosha Drive, Delavan Drive, East (2600ft.) \$8,882.00. Memorial Drive, Z Street, Oak Lane \$8,954.00. Quinney Road, County P, West (3600ft.) \$12,310.00. Total: \$222,172.00. Charl Mar will be double chip seal 3/8" followed up by 1/4" chip. All remaining roads: single chip seal 1/4" chip.

City of Lake Geneva – "Class B" Liquor License Transfer: Supervisor – Jamie Morin made a motion to approve the sale of the "Class B" Liquor License in the amount of \$10,000.00 plus the regular licensing fee \$400.00. Chairman – David Robers seconded the motion. Motion carried unanimously.

City of Elkhorn Fire & EMS – Billing: Treasurer – Sharri Loveless will speak to City of Elkhorn to have them explain the bill. Chairman – David Robers made a motion to have Attorney – Steve Koch review the Fire & EMS contract. Supervisor – Jamie Morin seconded. Motion carried unanimously.

Cemetery Committee – Create: Attorney – Steve Koch to create a cemetery ordinance listing specific requirements. Supervisor – David Clarbourn made a motion. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Plantation Road – Speed Bumps: Road Supervisor – Greg Walbrandt got quotes for speed bumps totaling approximately \$2,500.00 per speed bump. The Town's Engineer – Ryan Cardinal presented a photo of Plantation showing where the speed humps would be placed at approximately 300' to 350' apart along the entirety of the road costing approximately \$30,000.00 w/o installation. He suggested an option to make the road appear narrower in width by adding yellow lines. He indicated this has been proven to slow traffic down. Road Supervisor – Greg Walbrandt will speak to the county about putting the lines on the road. Chairman – David Robers will get quotes to have a private company complete the lines. Supervisor – David Clarbourn made a motion to table. Supervisor – Jamie Morin seconded. Motion carried unanimously.

Stallman Road – Resolution: Supervisor – Jamie Morin motioned to accept the resolution for Stallman Road between County Road A and County Road ES. Supervisor – David Clarbourn seconded the motion. Motion carried unanimously.

Operator's License's: Chairman – David Robers motioned to approve Silver Lake: Carrie Wardin, Sarah Senft, Country Mobil: Kelly Peck and to deny Kaitlyn Vance. Supervisor – David Clarbourn seconded the motion. Motion carried unanimously.

Payment on Advia Loan: Chairman – David Robers motioned to approve payment of \$30,000. Supervisor – Jamie Morin seconded the motion. Motioned carried unanimously.

DNR Monitoring – North Lake: Chairman – David Robers motioned to approve the station to be installed on Barkers Road. Supervisor – Jamie Morin seconded the motion. Motioned carried unanimously.

Resolution – Cost Recovery: Supervisor – Jamie Morin made a motion. Chairman – David Robers seconded the motion. Motioned carried unanimously.

Administrative Procedures: Chairman – David Robers motioned to table QB & Real Estate Taxes. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously. Supervisor – Jamie Morin motioned to approve the purchase of three laptops for the Board not to exceed \$1,100.00. Supervisor – David Clarbourn seconded the motion. Motion carried unanimously.

New Street - Yeild/Stop Signs @ Elm, Forest & Park Streets: Supervisor – Jamie Morin motioned to table. Chairman – David Robers seconded the motion. Motion carried unanimously.

Next Town Board Meeting date: August 18th, 2025 at 6:30 p.m.

Closed session, the Town Board will meet in closed session pursuant to Wis. Stats. Sec. 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, Re: Accurate & Fire DUEs:

Roll Call Vote to Closed Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes, Supervisor – David Clarbourn – Yes.

*** Closed Session***

Roll Call Vote to Open Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes, Supervisor – David Clarbourn – Yes.

Open Session

Closed session items, Re: Accurate/Fire DUEs: Attorney – Steve Koch to schedule a meeting with Accurate Appraisal and Cardinal Engineering with Chairman – David Robers

Motion to Adjourn: Supervisor – Jamie Morin motioned to adjourn. Chairman – David Robers seconded the motion. Motion carried unanimously.

Meeting Adjourned.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Sara Morin". The signature is fluid and cursive, with the first name "Sara" and last name "Morin" clearly distinguishable.

Sara Morin