

Town Board Meeting  
October 21<sup>st</sup>, 2024, Minutes

The October 21<sup>st</sup>, 2024, Sugar Creek Town Board meeting was called to Order at 6:30p.m., at Town Hall, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman – David Robers, Supervisor – Jamie Morin, Supervisor – David Clarbourn, Town Clerk – Sara Morin, Treasurer - Sharri Loveless.

Also present: Road Supervisor – Greg Walbrandt, Attorney Koch, and 2 visitors.

Supervisor – Jamie Morin made a motion to approve the October 15<sup>th</sup>, 2024 minutes as presented, Chairman – David Robers second the motion. Motion carried unanimously.

Treasurer's Report: \$1,545,305.24 in cash assets as of October 21<sup>st</sup>, 2024 per Treasurer - Sharri Loveless. Chairman – David Robers motioned to approve, Supervisor - David Clarbourn second the motion. Motion carried unanimously.

Fire Chief's Report: None.

Road Report: Road Supervisor - Greg Walbrandt stated the pier is out and put away. They were able to tar a few roads. Installed rip rap by the drainage areas where the rain had eroded.

Memorandum of Understanding – Walworth County Sheriff's Department: Attorney Koch was working with Attorney Cotter. The Walworth County Sheriff's department would like the ordinances in the towns they serve to be the same or similar in order to enforce them. Attorney Koch stated the two options would be to have all the towns meet and go through them or he could work with the Clerk to write a letter to the County and committee to review. The Board agreed it would be difficult to get all the town together. Supervisor – Jamie Morin motioned to have the Attorney assist the Clerk. Supervisor – David Clarbourn second the motion. Motion carried unanimously.

2023 Annual Report presented by Lucida – Representative Present: Patty Reda attended the meeting. Form CT has been submitted to the DOR. The Town is utilizing the new software appropriately. There were some audit adjustments made and they are significantly lower than previous years. She suggested the Board set aside ADM funds and to have a policy put in place to state what the funds can be utilized for.

Winters Electric – Estimate: The estimate includes to have two new dusk to dawn lights installed on the front sides of the building to illuminate the parking lots and handicap ramp. Also, to replace old lightbulbs outside to LED lights. Chairman – David Robers motioned to approve the estimate but not to exceed \$2500.00. Supervisor – Jamie Morin second the motion. Motion carried unanimously.

DOHS Emergency Preparedness: Clerk – Sara Morin presented the emergency plan to the Board. Reviewed.

Operator's License — Deborah Kostrova – River Jacks, Kara Lemmer, Danielle Parsell – Silver, Cole Flitcroft – River Jacks. Chairman – David Robers motioned to approve as presented, Supervisor – Jamie Morin second the motion. Motion carried unanimously.

Batzner – Maintenance Agreement: Tabled to February.

Johns Disposal – Rate Increase: The Board reviewed the rate increase. Supervisor – Jamie Morin motioned to approve. Supervisor – David Clarbourn second the motion. Motion carried unanimously.

2024 Pre-Disaster Flood Resilience Grant: Tabled.

Unsightly Debris County Road H – Follow-Up: Attorney Koch will get an amended warrant in place to complete the process. He stated the Building inspector or any other Town Board member is able to complete the process.

WE Energies – Electric: Treasurer – Sharri Loveless discussed if the Town should get a separate meter for the shop. Supervisor – David Clarbourn has a device he can install in the next couple weeks to get a separate reading.

Research New Website Options: Board would like to have research done and get prices. Chairman – David Robers motioned to get prices. Supervisor – Jamie Morin second the motion. Motion carried unanimously.

Public comment: None.

Clerk report: None.

Approval of bills: Supervisor – David Clarbourn made a motion to approve as presented. Chairman – David Robers second the motion. Motion carried unanimously.

Next Town Board Meeting: October 18<sup>th</sup>, 2024 at 6:30 pm.

Supervisor – Jamie Morin made a motion to adjourn. Chairman – David Robers second the motion. Motion carried unanimously.

Meeting Adjourned.  
Respectfully Submitted



Clerk – Sara Morin