

Town Board Meeting
September 16th, 2024, Minutes

The September 16th, 2024, Sugar Creek Town Board meeting was called to Order at 6:30p.m., at Town Hall, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman – David Robers, Supervisor – David Clarbours, Town Clerk – Sara Morin, Treasurer - Sharri Loveless. Supervisor – Jamie Morin absent.

Also present: Attorney Duquette, Sergeant Nick Yohanek, and 2 visitors.

Supervisor – David Clarbours made a motion to approve the September 3rd, 2024 minutes as printed, Chairman – David Robers second the motion. Motion carried unanimously.

Treasurer's Report: \$1,884,759.42 in cash assets as of September 16th, 2024 per Treasurer - Sharri Loveless. Chairman – David Robers motioned to approve, Supervisor - David Clarbours second the motion. Motion carried unanimously. Treasurer – Sharri Loveless mentioned she received the grant check from The Getson Foundation in the amount of \$1,000 for the Millard Cemetery.

Fire Chief's Report: None.

Road Report: Road Supervisor - Greg Walbrandt stated the chipper is working again. He stated the chip seal coating project is completed. He worked with surrounding community crews to complete all the culvert repairs in the area. He mentioned he will be under budget once everything is completed.

WPE Group Health Insurance: Clerk – Sara Morin presented the completed form. Attorney Duquette stated to update the year to 2024. Chairman – David Robers motioned to approve, Supervisor - David Clarbours second the motion with the correction. Motion carried unanimously.

Millard Cemetery Upkeep – Donation Forms: Treasurer – Sharri Loveless explained we would like to use the example presented. Chairman – David Robers motioned to approve, Supervisor - David Clarbours second the motion. Motion carried unanimously.

Memorandum of Understanding – Walworth County Sheriff's Department: Tabled.

Walworth County Ordinances: The Board Reviewed. Supervisor – David Clarbours made a motion to keep the ordinances on file. Chairman – David Robers second the motion. Motion carried unanimously.

2023 Annual Report presented by Lucida: Tabled

Operator's License – Kirsten Lueckfeld(Blue Roadhouse) Gerald Hrdlicka (River Jacks): Chairman – David Robers motioned to approve as presented, Supervisor - David Clarbours second the motion. Motion carried unanimously.

Operator's License – Application Notarized: The DOR of justice confirmed operators licenses do not need to be notarized. The Board decides if it's necessary. The Board does not require the license to be notarized. Chairman – David Robers motioned to approve, Supervisor - David Clarbours second the motion. Motion carried unanimously.

Public comment: None.

Town Clerk Report: Clerk – Sara Morin presented the cost for additional voting booths in the amount of \$246.00 due to the increased amount of residents that will attend the November election. Chairman – David Robers motioned to approve, Supervisor - David Clarbours second the motion. Motion carried unanimously. DOHS: Emergency Preparedness: Tabled.

Clerk & Treasurer Assistant: Chairman – David Robers motioned to convene in closed session. Supervisor – David Clarbours second the Motion. Roll call vote: David Robers-yes, David Clarbours-yes. Motioned carried unanimously. Chairman – David Robers invited the applicant into closed session, she accepted.

Closed Session

Chairman – David Robers and Supervisor – David Clarbours interviewed the applicant and discussed wage amount. Supervisor – David Clarbours made a motion to reconvene in open session. Chairman – David Robers second the motion. Motion carried unanimously.

Open Session

Chairman – David Robers returned to clerk & treasurer assistant on the agenda. Chairman – David Robers made a motion to hire Cathy McCabe at an hourly rate of \$20.00/hour for ten hours a week. Supervisor - David Clarbours second the motion. Motion carried unanimously.

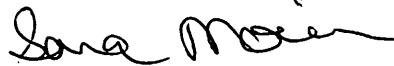
Approval of bills: Supervisor – David Clarbours made a motion to approve as presented. Chairman – David Robers second the motion. Motion carried unanimously.

Next Town Board Meeting: October 21st, 2024 at 6:30 pm.

Chairman – David Robers made a motion to adjourn. Supervisor – David Clarbours second the motion. Motion carried unanimously.

Meeting Adjourned.

Respectfully Submitted



Clerk – Sara Morin