

Town Board Meeting
April 15th, 2024, Minutes

The April 15th, 2024, Sugar Creek Town Board meeting was called to Order at 6:30p.m., at Town Hall, by Chairman - David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman - David Robers, Supervisor 1 – Jamie Morin, Supervisor 2 – David Clarbour, Town Clerk – Sara Morin, Treasurer - Sharri Loveless.

Also present: Attorney James Duquette and 4 visitors.

Supervisor – Jamie Morin made a Motion to approve the April 15th, 2024 minutes as printed, Supervisor – David Clarbour second the Motion. Motion carried unanimously.

Treasurer's Report: \$2,200,728.43 in cash assets as of 04/15/2024 per Treasurer - Sharri Loveless. Chairman - David Robers Motioned to approve, Supervisor – Jamie Morin second the Motion. Motion carried unanimously.

Fire Chief's Report: None.

Road Report: Road Supervisor - Greg Walbrandt advised the lawn mower is ready for use. The road crew has completed some cold patching on a few roads. Briggs Road speed limit signs have been posted accordingly. Greg would like to seal coat a few roads this year dependent on the budget.

Plantation Road: Ryan Cardinal from Cardinal Engineering advised the town board to proceed with this project on our own. The bid sheet unit price contracted will be per DOT specifications. Ryan also advised to only allow DOT state approved contractors to post bids. The bids will be posted two weeks with the packets on Public Quest in May 2024. Supervisor - David Clarbour Motioned to have Ryan proceed with placing the bids in the paper and proceed with the bidding process proposed by Ryan for this project. Supervisor – Jamie Morin second the Motion. Motion carried unanimously.

Unightly Debris on County H: Tabled to May's Meeting.

Memo of Agreement with County to enforce township signs: Attorney James Duquette advised that Attorney Seymour Koch has drafted a MOA for the Walworth County Sherriff's Department to review for possible approval. Chairman - David Robers made a Motion to approve. Supervisor – David Clarbour second the Motion. Motion carried unanimously.

Internal Control Document: Tabled to next month's meeting.

Roads Purchase: Lawn Mower Trailer: Road Supervisor – Greg Walbrandt advised the trailer for \$1,250.00 had since been sold. He would like to have approval for up to \$3000.00 to purchase a new trailer. Chairman - David Robers Motioned to approve, Supervisor – Jamie Morin second the Motion. Motion carried unanimously.

Notary of Public: The Board proposed Clerk – Sara Morin get a Notary of Public certification completed. Chairman - David Robers made a Motion to approve. Supervisor – David Clarbour second the Motion. Motion carried unanimously.

Open Book and BOR: The date for Open Book was presented for July 9th 2:00-4:00pm at the Sugar Creek Town Hall. The date for Board of Review was presented for July 25th for a minimum of 2 hours starting at 5:00pm at the Sugar Creek Town Hall. Supervisor – Jamie Morin made a Motion to approve. Chairman - David Robers second the Motion. Motion carried unanimously.

BOR Training: Supervisor – Jamie Morin and Clerk - Sara Morin to complete online Board of Review training prior to the meeting.

Burning Ordinance: Tabled to May's meeting.

Johns Disposal Service: Treasurer – Sharri Loveless presented to the Board Johns Disposal Services' quarterly recycling report for review. She will continue to show the Board the new totals per each quarter for 2024.

Public Comment: Resident from Tippecanoe Trail wanted to know if Sugar Creek has a gun ordinance. The resident was concerned about the neighbors' discharging guns in an unsafe manor. The Sherriff's department commented the issue had been resolved and this is a Walworth County matter.

Town Clerk Report: Clerk - Sara Morin presented the dollar amounts for supplies: vacuum, Dymo 450 label printer, keyless door entry, and chairs for residents approximately \$800.00. Chairman – David Robers made a Motion to approve not to exceed \$1,500.00. Supervisor – Jamie Morin second the Motion. Motion carried unanimously. Badger Books and Poll Booths Tabled to May's meeting.

Approval of bills. Supervisor - David Clarbourn made a Motion to pay all bills as presented by Treasurer – Sharri Loveless. Chairman - David Robers seconded the Motion. Motion carried unanimously.

Next Town Board Meeting date is May 20th, 2024 at 6:30 pm.

Supervisor - Jamie Morin made a Motion to adjourn. Chairman – David Robers second the Motion. Motion carried unanimously.

Meeting Adjourned.

Respectfully Submitted



Clerk – Sara Morin