

Town Board Meeting  
March 18th, 2024, Minutes

The March 18<sup>th</sup>, 2024, Sugar Creek Town Board meeting was called to Order at 6:30p.m., at Town Hall, by Chairman - David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman - David Robers, Supervisor - David Clarbours, Supervisor - Jamie Morin, Town Clerk - Roxanne Johnson, Treasurer - Sharri Loveless.

Also present: Attorney James Duquette and 8 visitors.

Supervisor - David Clarbours made a Motion to approve the March 18<sup>th</sup>, 2024 minutes as printed, Chairman - David Robers second the Motion. Motion carried unanimously.

Treasurer's Report: \$2,196,551.29 in cash assets as of 03/18/2024 per Treasurer - Sharri Loveless. She mentioned the Truck Loan is paid off. Chairman - David Robers Motioned to approve, Supervisor - David Clarbours second the Motion. Motion carried unanimously.

Fire Chief's Report: None.

Road Report: Road Supervisor - Greg Walbrandt advised they have been doing garbage cleanup, brush cutting, pothole filling and snow fence. The chipper is back. The dealer would like us to pay for the service. Greg Walbrandt is going to speak with Supervisor – David Clarbours after the meeting to discuss more in detail about this concern and have him call Bobcat of Janesville.

Plantation Road: Ryan Cardinal from Cardinal, spoke to the D.O.T. and based on this discussion with the costs and requirements involved for this project Ryan suggested to the board to not continue with this D.O.T. grant project. Ryan said with the board's approval he will send a letter to the D.O.T. advising them the Town is declining the grant. Supervisor - David Clarbours Motioned to discontinue the D.O.T. grant and have Ryan send a letter to the D.O.T. declining the grant support. Chairman - David Robers second the Motion. Motion carried unanimously. The Town will continue with the Plantation Road project and will start the process for bids in April for resurfacing the road this year.

Speed Limit on Briggs Road: Citizen Dale Grundman spoke about lowering the speed limit to 45 MPH. His concerns are about vehicles speeding and accidents that have happened. Supervisor – Jamie Morin made a Motion to reduce the speed limit to 45 MPH. Chairman - David Robers second the Motion. Motion carried unanimously.

Unightly Debris on County H: Tabled until April's Meeting.

Memo of Agreement with County to enforce township signs: Chairman – David Robers suggested the Town of Sugar Creek get a M.O.A. with county to enforce permanent and temporary street signs in the Town of Sugar Creek. Town asked Attorney James Doucet to have Attorney Seymour Koch draft a M.O.A. with the Walworth County Sherriff's Department to enforce the parking signs. Supervisor - David Clarbours made a Motion to approve. Supervisor - Jamie Morin second the Motion. Motion carried unanimously.

Town Clerk Position: Chairman – David Robers advised that present Clerk - Roxanne Johnson has resigned and new Clerk – Sara Morin has accepted the position. Supervisor – David Clarbours Motioned to approve. Chairman - David Robers second the Motion. Motion carried unanimously. Chairman – David Robers completed the oath.

Operator's License: Supervisor – Jamie Morin made a Motion to approve Nicole Jennison's operator's license. Chairman – David Robers second the Motion. Motion carried unanimously.

Internal Control Document: Chairman – David Robers made a Motion to approve the I.C.D. Supervisor – David Clabour second the Motion. Motion carried unanimously.

Soil Erosion and Property Damage: Citizen Cheryl Young spoke about the erosion from the neighbor's property and the additional fill brought in has caused issues on her property and the neighbor's wetland property. Chairman – David Robers advised this is a County issue. He stated he received an email from the County and they have issued permits and fines to the neighbor causing the damage.

Public Comment: Representative – Ellen Schutt presented new legislation in effect. There have been some district changes with no effect on our district. She mentioned they have baby boxes and Elkhorn has received approval to put some at the Fire and Police stations. Also, the Conservation Ag Industry passed.

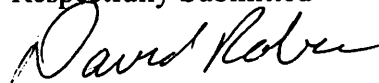
Town Clerk Report: Clerk- Roxanne Johnson thanked the Board for their support in her time here at Sugar Creek and she wishes the best for them and the new Clerk - Sara Morin. She also advised the Board she scheduled them to attend the Zoning workshop on 04/30/2024 at 5:30 pm. Clerk – Sara Morin discussed security cameras, keyless entry at the back door and copy machine need to be budgeted. All tabled to next month's meeting.

Approval of bills. Supervisor - David Clabour made a Motion to pay all bills as presented by the Clerk – Roxanne Johnson. Chairman - David Robers seconded the Motion. Motion carried unanimously.

Next Town Board Meeting date is April 15<sup>th</sup>, 2024 at 6:30 pm.

Supervisor - Jamie Morin made a Motion to adjourn. Chairman – David Robers second the Motion. Motion carried unanimously.

Meeting Adjourned.  
Respectfully Submitted



Chairman David Robers