

Town of Sugar Creek, Wisconsin

Email: townsugarcreek@elknet.net

Town Website: www.townofsugarcreekWI.com

2023-2024 Real Estate Tax Payment Instructions

If you have any questions or need assistance, please contact Sharri Loveless, Treasurer, at (262) 742-4445

Checks MUST be made payable to: TOWN OF SUGAR CREEK
(Please avoid using cash payments for safety purposes)

WITH YOUR PAYMENT INCLUDE:

- **YOUR PHONE NUMBER** written on the tax bill stub if there are questions regarding your payment
- **SELF ADDRESSED STAMPED ENVELOPE (SASE)** if you would like a receipt

BE AWARE:

- Please make sure that you are writing your check for the **correct amount**.
- If you have had a **change of address**, please fill out the form on the back of this page
- Make sure that the legal description on your bill is that of the property you are paying taxes. The collector is **not** responsible for tax payments on the wrong property.
- If the mortgage company check is made payable to the Town of Sugar Creek and yourself, **SIGN THE CHECK**.
- Any checks returned for NSF or other reasons will be assessed a \$25 fee per check.

Tax Payments may be made in the following ways:

- Mail Payment, Tax Stub, and SASE to P.O. Box 287, Elkhorn, WI 53121
- Use the Sugar Creek Town Hall Drop Box (located at N6641 Co Rd H, Elkhorn, WI)
- Pay in person at the Sugar Creek Town Hall during our Tax Payment Hours

In Person Tax Payment Hours at Sugar Creek Town Hall:

2023: Open 10 am to 4 pm on December 15 - 16, December 18 - 23, December 26 - 29
Open 10 am to 5 pm on December 30

2024: Open 10 am to 4 pm on January 22 - 26, January 29 - 30
Open 10 am to 5 pm on January 31

After payment is posted, you can go to the Walworth County Web Site (www.co.walworth.wi.us) to print a receipt if you want a copy.

Both real estate and personal property taxes must be paid by January 31, 2024. Partial payment of real estate taxes may be made, provided you pay the amount as stated on your bill by January 31, 2024. The remainder will be paid directly to the County Treasurer by July 31st. Personal property taxes are not subject to this rule and **MUST** be paid in **FULL** by January 31st.

AFTER JANUARY 31, 2024 ALL REAL ESTATE TAXES MUST BE PAID TO WALWORTH COUNTY TREASURER

The Town Treasurer has nothing to do with the assessing of your property. Her only duty is to collect all the taxes shown on the tax roll. She has no authority to change, reduce, or cancel any tax.

The valuation of your property as shown by the 2023 tax bill was fixed as of January 1, 2023. Any information in connection with the valuation or description should be obtained through the assessor: Accurate Appraisal LLC, P.O. Box 415, Menasha, WI 54952, 1-800-770-3927 (office phone), 920-749-8098 (fax), or email: info@accurateassessor.com. Complaints or appeals for adjustment must be presented to the Board of Review which meets at the Sugar Creek Town Hall on the 3rd Monday in May, unless otherwise posted. Please check local newspapers or contact the Town Clerk to verify the dates and time.

Inquiries regarding real estate taxes other than the 2023 levy should be addressed to:

County Treasurer, P.O. Box 1001, Elkhorn, WI 53121

County Treasurer Phone: (262) 741-4251