

NOTICE, TOWN OF SUGAR CREEK

The Sugar Creek Town Board will meet on Monday, June 17, 2019, at 6:30 p.m., at the town hall. The town hall is located at N6641 County Road H. All items on the agenda will be discussed and possible action taken.

Agenda will include:

1. Oath of Office for new Town Board Member
2. Minutes
3. Treasurer's report
4. Fire Chief's report
5. Road report
6. Culvert and driveway problem at N6775 Tippecanoe Trail
7. Alcohol beverage and cigarette license applications:
 - a. Steven M. Jacobson and Judith A. Jacobson LLC, Steven Jacobson-agent, Apple Barn Orchard & Winery, W6384 Sugar Creek Road, Class B Winery
 - b. The Chalet, Inc., Bryan O. Dixon-agent, The Chalet, W6904 County Road A, Class B Combination
 - c. Sugar Creek Food & Fuel Corporation, Mahendra R. Patel-agent, Country Mobil, W5180 County Road A, Class A Combination and cigarette license
 - d. Lopardo, LLC, Holi Cannoli, Catherine Lopardo-agent, N7065 Hwy 12, Class B Combination.
 - e. Lakehouse Breakfast Bar & Grill, Amy Higgins-agent, Lakehouse Breakfast Bar & Grill, N7073 State Road 12, Class B Combination
 - f. Jennison Interlaaken, Inc, Jacqueline H. Jennison-agent, Silver Lake Inn, W5534 County Road A, Class B Combination.
 - g. Walworth Inn, LLC, Ira L. Cheney-agent, Walworth Inn, W5296 County Road A, Class B Combination
8. Appointment of Plan Commission Members
9. Town Hall Improvement contract for driveway, handicap ramp and septic
10. Fire Protection Charges - DUE Special Charges
11. Discussion on unimproved road in the town
12. Operator's license.
13. Public comment
14. Clerk's report
15. Bills.
16. Motion to adjourn

Diane Boyd, Town Clerk

The June 17, 2019, Sugar Creek Town Board Meeting was called to order at 6:30 p.m., at the town hall, by Chairman, Dale Wuttke.

There were 4 visitors present.

All open meeting laws have been complied with for this meeting.

Oath of Office. David Robers made a motion to appoint David Clarbour as Supervisor II to fill the remainder of the term; Dale Wuttke seconded. Roll call vote: Dale Wuttke-yes, Dave Robers-yes, Diane Boyd-yes; motion carried unanimously. The Clerk administered the Oath of Office for David Clarbour.

The following Town Board Members were present: Chairman-Wuttke, Supervisors - Robers and Clarbour and Clerk-Boyd. Absent was Treas. - Loveless. Also present was Attorney, Steve Koch.

The minutes from the May 20, 2019 Town Board Meeting were approved as printed.

The Treasurer's Report was reviewed with \$960,504.45 in cash assets as of 06-16-19.

Fire Chief's Report. The Chief was not present. Dale is going to be on the Steering Committee for the 2020 referendum.

The road report was presented by Greg Walbrandt. They have several days of mowing left and they will be routing cracks later this week. The culvert at the corner of Cobblestone and Hazel Ridge Road is failing. Greg estimates that the culvert will cost \$1,400.00 with a total cost of approximately \$4,000.00. This along with the speed limit on Amos Road will be placed on the July Town Board agenda.

Culvert and driveway problem at N6775 Tippecanoe Trail. Greg allowed them to extend the culvert a few feet but they extended the culvert for an extended distance and Greg feels that it is going to cause water problems. David Robers made a motion to leave it and if there is any problem they agree to correct it or remove the culvert subject to the recommendation of Greg Walbrandt for a catch basin; Clarbour seconded; motion carried unanimously.

Alcohol beverage and cigarette license applications. David Robers made a motion to approve all licenses per the Clerks recommendations (attached to these minutes); Clarbour seconded; motion carried unanimously.

Appointment of Plan Commission Members. David Clarbour made a motion to appoint Jeffrey Vogt and David Robers to the Plan Commission; Wuttke seconded; motion carried unanimously.

Town Hall Improvement contract for driveway, handicap ramp and septic. David Robers made a motion to rescind the contract with Siegler's for the remainder of the work to be preformed at the Town Hall; Clarbour seconded; motion carried unanimously.

Ordinance for Fire Protection Charges-DUE Special Charges. The Town Board reviewed the ordinance. A few changes were made and this will be on the July Town Board agenda.

Discussion on unimproved road in the town. The Town Board discussed this issue. No action taken

Operator's license. Done above with liquor licenses

Public comment. None

Clerk's report. None

Bills. David Robers made a motion to pay the bills as listed by the Clerk; Clarbour seconded; motion carried unanimously.

David Robers made a motion to adjourn; Clarbour seconded.

Meeting Adjourned
Respectfully Submitted

A handwritten signature in black ink that reads "Diane Boyd". The signature is written in a cursive style with a large, looped initial "D".

Diane Boyd, Town Clerk

NOTICE, TOWN OF SUGAR CREEK

The Sugar Creek Town Board will meet on Thursday, June 27, 2019, for a Special Town Board Meeting, at 4:45 p.m., at the town hall. The town hall is located at N6641 County Road H.

Agenda will include:

1. Alcohol beverage license application for KWK, LLC, Kelli A. Kraayvanger-agent, The Blue Overalls Tap, W5699 County Road A, Class B Combination
2. Motion to adjourn

Diane Boyd, Town Clerk

06-27-19

Special Town Board Meeting

The June 27, 2019 Sugar Creek Special Town Board Meeting was called to order at 4:45 p.m., by Chairman, Dale Wuttke

There were 0 visitor present.

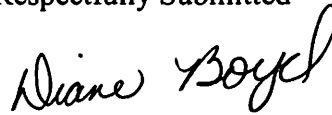
All open meeting laws have been complied with for this meeting.

The following Town Board Members were present: Chairman - Wuttke, Supervisors - Robers and Clarbour and Clerk - Boyd. Absent was Treas.-Loveless.

David Robers made a motion to approve the Class B Combination liquor license for KWK, LLC and operator's licenses for Ashlea L. Franjevic and Angela R. Giovannoni; Clarbour seconded; motion carried unanimously.

David Robers made a motion to adjourn; Clarbour seconded; motion carried unanimously.

Meeting Adjourned
Respectfully Submitted

A handwritten signature in black ink that reads "Diane Boyd". The signature is written in a cursive, flowing style.

Diane Boyd, Town Clerk

**TOWN OF SUGAR CREEK
BOARD OF REVIEW**

Notice is hereby given of the board of review for the Town of Sugar Creek, Walworth County, Wisconsin will meet at the town hall, on the 27th day of June, 2019 from 5:00 p.m. to 7:00 p.m. The town hall is located at N6641 County Road H, Elkhorn, WI 53121. Formal objection forms and appointments for board of review hearings are available at the town clerk's office on Monday, Tuesday or Thursdays. The clerk's office is located at the town hall on County Road H, (262) 742-3383. Please be advised of the following requirements to appear before the Board of Review and procedural requirement if appearing before the Board:

No person shall be allowed to appear before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the Assessor to view such property.

After the first meeting of the Board of Review and before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact, or provide information to, a member of the Board about the person's objection except at a session of the Board.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed because the person has been granted a waiver of the 48-hour notice of an intent to file a written objection by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48-hour notice requirement and files a written objections, that the person provides to the clerk of the Board of Review notice as to whether the person will ask for removal of any Board members and, if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the Board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvement that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the Board of Review, testify to the Board by telephone or object to a valuation; if that valuation was made by the Assessor or the Objector using the income method; unless the person supplies to the Assessor all of the information about income and expenses, as specified in the Assessor's manual under s. 73.03 (2a), that the Assessor requests. The Town of Sugar Creek shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35(1) of Wis. Statutes.

The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability. No other persons may testify by telephone.

Dated this 30th day of May, 2019

Diane Boyd, Town Clerk

OPEN BOOK SESSION

The Town of Sugar Creek will hold open book sessions at the town hall on Tuesday, June 11, 2019, from 4:00 p.m. till 6:00 p.m.

Formal objection forms will be available for the Board of Review at Open Book

06-27-19

2019 Board of Review

The June 27, 2019, Sugar Creek 2019 Board of Review was called to order at 5:00 p.m., at the town hall, by Chairman, Dale Wuttke.

All open meeting laws have been complied with for this meeting.

The following Town Board Members were present. Chairman, Dale Wuttke, Supervisor I- Robers, Supervisor II-Clarbour and Clerk-Boyd.

Note that the affidavit for the completed 2019 Assessment Roll has been signed and turned over to the Clerk.

Board of Review training has been completed by David Robers and Diane Boyd and certification has been given to the State.

Diane Boyd made a motion to appoint Dale Wuttke as chair; Robers seconded; motion carried unanimously.

Diane Boyd made a motion to appoint David Robers as vice-chair; Wuttke seconded; motion carried unanimously.

Diane Boyd made a motion to adjourn till 7:00 p.m. or an objector appears.; Robers seconded; motion carried unanimously.

Note that it is now 7:00 p.m. no objectors appeared. David Robers made a motion to have final adjournment of the 2019 Board of Review; Clarbour seconded; motion carried unanimously.

Meeting Adjourned
Respectfully Submitted



Diane Boyd, Town Clerk