

Town of Sugar Creek

Elkhorn, Wisconsin

RESOLUTION - POLICIES CONCERNING TOWN HALL USAGE

WHEREAS, the Sugar Creek Town Hall's main purpose is to provide a meeting place for the Town Board, store Town records, and be the official place for all meetings and programs as set forth in the Wisconsin Statutes.

AND WHEREAS, various organizations and individuals wish to use the Town Hall for their purposes and functions, thereby causing conflicts, at times, with official government business.

IT SHALL THEREFORE BE RESOLVED, the following policies and rules for Town Hall usage shall hereby be established.

1. The third Monday of every month shall be set aside for Town Board usage.
2. Any organization or individual may use the Town Hall on Monday thru Sunday, with the exception of policy (1) above, and with the understanding that all government functions take priority. Should a conflict arise, the Town Board shall prevail.
3. The basement shall be a restricted area to be used exclusively by the Town Board for storage of Town records.
4. No one under 18 shall use the Town Hall without adult supervision on premises, with said adult to remain on premises until all minors have left.
5. There shall be no intoxicating liquor or malt on premises.
6. Any organization cancelling their regular meeting date shall notify the custodian of the change.
7. Any damage to Town property must be reported to the custodian within 24 hours.
8. When leaving the building, the heat shall be turned down to 60 degrees, water heater turned off, all lights turned off, and all doors and windows locked.
9. The Town of Sugar Creek is not responsible for any articles lost or stolen.
10. The Town of Sugar Creek is not responsible for injury to person or property while on premises.
11. All Complaints concerning the above policies and rules shall be directed to the Town Board.

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12. Any violations of the above rules may result in denial of Town Hall use for a period of time to be established by the Town Board.

This resolution shall become effective upon adoption, December 17, 1984, and remain in effect until expressly revoked by the Sugar Creek Town Board.

Richard P. Lies
Richard P. Lies, Chairman

Charles Papcke
Charles Papcke, Supervisor

David H. Anderson
David H. Anderson, Supervisor

Attest:

Debbie Clark
Debbie Clark, Clerk